



# Olympic Solidarity 2021-2024 Plan

## Olympic Scholarships for Coaches

### Guidelines

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#### Objective

To allow coaches officially recognised by their National Federation (NF) and active in their country to benefit from continuous high-level training and acquire experience and know-how, which they will then be responsible for placing at the service of their national sports system.

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#### Beneficiaries

##### Candidate profile

The candidate coach for an Olympic scholarship must:

- Belong to a federation whose sport is on the Olympic programme;
- Have an official coaching qualification recognised in her/his country of origin and/or by the International Federation (IF) concerned;
- Be active and be able to show proof of practical experience as a national, regional, continental and/or international level coach;
- Undertake to pass on her/his knowledge and continue to develop her/his sport in her/his country after the completion of the training; and
- Undertake to regularly improve her/his digital skills in order to keep up to date with emerging technologies.

Olympic Solidarity requests that the National Olympic Committees (NOCs) put forward – insofar as possible – an equal number of male and female candidates, and that at least one to two female candidatures be submitted per quadrennial plan.

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#### Description

Olympic Solidarity will, in principle, **grant one to two scholarships per year and per NOC.**

Additional candidatures may be taken into consideration depending on the total number of requests received and the budget available. The NOCs will therefore have to indicate an order of priority. Olympic Solidarity will first examine the priority candidature and then, depending on availability and the IF's technical input, give consideration to the next candidature. In this case, priority will be given to female candidates.

## Training Options

Three options are available:

### 1 – Sports sciences training

Individual scholarships that allow coaches to acquire training in the field of sports sciences at a high-level sports centre or university, and thus obtain official recognition (diploma or certificate).

The content of the training, its format (in person, online, blended), duration, evaluation method, etc. are determined by the centre/university, in agreement with Olympic Solidarity. Our partners will make sure that the participants are exposed to topics such as the protection of clean athletes, prevention of competition manipulation, athlete safeguarding/prevention of harassment and abuse in sport, prevention of injuries (physical and mental), promotion of gender equality, diversity, inclusion and any other emerging topics that may be of interest to them.

The main centres with which Olympic Solidarity collaborates are (in alphabetical order):

- CAR – Barcelona (ESP);
- ICECP – United States Olympic and Paralympic Committee/University of Delaware (USA);
- PAISAC – Montreal (CAN);
- Sports Academy Lausanne – Lausanne (SUI);
- University of Physical Education – Budapest (HUN).

For further details, please refer to the list of partner centres.

### 2 – Sport-specific training

The various technical training courses available are meant to allow coaches to update their knowledge and thus expand their practical experience in a specific sport.

Depending on the theoretical and practical experience and needs of the coach, several options are available to the NOCs:

	Training organised by the IF
Training programme (content, format, duration, cost and evaluation method and/or certification)	Determined by the IF concerned
Training location	International/continental/regional centre/club (e.g. UCI, ITF, ISAF, WA)
Details	See list of centres

In some cases, an IF may propose a candidate to Olympic Solidarity for a specific training course. If this is the case, Olympic Solidarity will contact the NOC concerned to ask it to confirm its position as to the training proposal. The final decision rests solely with the beneficiary NOC.

### 3 – Tailor-made training

NOCs may propose training locations other than those indicated by Olympic Solidarity, if they provide content that is better adapted to the needs of their coaches.

NOCs may also consider contacting the Association of Sport Performance Centres (ASPC) (<http://sportperformancecentres.org>) to identify the training course suited to the profile of their coach.

If the training is linked to a sport, Olympic Solidarity will request the technical input of the IF concerned.

	Training organised by the NOC
Training programme (content, format, duration, cost and evaluation method and/or certification)	Approved by OS and the IF concerned, if applicable
Training location	High-level centre, sports club, etc.

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## Financial Conditions

The budget allocated to this programme for the 2021-2024 quadrennial plan is USD 10,000,000.

### Costs covered by Olympic Solidarity

- Transport costs – return international airline ticket and/or train ticket in standard economy class, the most direct route possible, return national airline ticket, where applicable;
- Training costs;
- Board and accommodation costs;
- Weekly indemnity of USD 100 (or depending on agreement with the centre concerned);
- Health and accident insurance, if necessary.

## Payment method

	Sports sciences training	Sport-specific training organised by the IF	Tailor-made training proposed by the NOC
Costs related to the stay (training, board, weekly indemnities, health and accident insurance)	Managed in principle by OS directly with the centre concerned		Managed directly by the NOC with the selected centre, based on the budget approved by OS
Payment	To the centre directly, upon submission of an invoice		Advance payment of 75% to NOC and balance upon submission of the NOC's financial report, the coach's personal report and end-of-training results
International /national transport costs (standard economy class, direct route)	Reimbursed to the NOC upon submission of a financial report		

### Note:

- In-person modules: costs covered by Olympic Solidarity as outlined above.
- Online modules: information on costs covered by Olympic Solidarity will be made available beforehand.

## Candidature

There are two procedures that must be followed in parallel by the NOC.

### b) Contact between the NOC and the centre/university/IF

For the three training options, it is the responsibility of the NOC to contact the centre/university/IF to obtain all the information needed to put together a full candidature file.

Approval of a candidature by the centre/university/IF is imperative and part of the application process, but it does not represent in any way an automatic scholarship allocation by Olympic Solidarity.

### a) Contact between the NOC and Olympic Solidarity

The scholarship application must be submitted to Olympic Solidarity through RELAY two months before the start of the training at the latest.

Olympic Solidarity and/or the training centre reserves the right to refuse late requests.



**Important:** If the requested training course is not organised at a centre or university with which Olympic Solidarity regularly collaborates, the NOC must also submit a detailed training programme (content, format, agenda, evaluation process, type of certification, etc.) and a detailed budget breakdown including all the relevant costs (i.e. board and lodging, training and international/domestic transport, etc.).

NOC	>	Submission of the complete candidature file in line with the guidelines of the selected centre	>	Centre/ university
NOC	>	Submission of online application form Deadline: 2 months before the start of training	>	OS

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## Analysis and Approval

Olympic Solidarity will consult the following partners when analysing the application form:

- The IF of the sport concerned, if applicable;
- The centre/university/club that will deliver the training, where applicable.

Based on these elements and several other criteria (budget available, number of scholarships already allocated to the NOC concerned, etc.), Olympic Solidarity will decide whether to grant an Olympic scholarship. Should this be the case, a contract detailing the responsibilities of each party must be signed by the scholarship-holder, her/his NOC, the centre/university/club/IF concerned, and Olympic Solidarity.

OS	>	Analysis of the NOC application Submission to IF for technical input	>	IF
OS	>	If approved, online confirmation and contract to be signed; or notification of refusal	>	NOC
NOC	>	Uploading of contract signed by: <ul style="list-style-type: none"> <li>• An official representative of the NOC;</li> <li>• The scholarship-holder;</li> <li>• A representative of the centre/university/IF</li> </ul>	>	OS

## Monitoring and Control

### During the training

The NOC is asked to maintain close contact with both the host centre and the coach. It must immediately inform Olympic Solidarity in writing of any potential problems.

### After the trainings

Two months after the end of the training at the latest, the NOC must provide Olympic Solidarity with the following documents:

	Sports sciences training	Sport-specific training organised by the IF	Tailor-made training proposed by the NOC
Financial report	Financial report for airline tickets provided by the NOC to OS through RELAY  NB: Invoice for training costs will be provided by the centre to OS by email	Financial report for airline tickets provided by the NOC to OS through RELAY  NB: Invoice for training costs will be provided by the IF to OS by email	Financial report for all training costs and airline tickets provided by the NOC to OS through RELAY
Personal report by the scholarship-holder	Provided by the NOC to OS through RELAY		
Final report (general evaluation of the scholarship-holder, results obtained, comments, etc.)	Provided by the centre/university/IF/club through RELAY		Provided by the NOC to OS through RELAY

### Follow-up

Olympic Solidarity advises the NOCs to work closely with their NFs in order to set up a detailed database of their coaches, particularly those who have benefited from a scholarship, or update their existing database.

The NOCs are also requested to remain in contact with the scholarship-holders and inform Olympic Solidarity of any significant results obtained at national, regional and/or international competitions, any change in the coach's position in her/his NF, participation as a coach at the Olympic Games, etc.



### **Link with the Development of National Sports System (DNSS) programme**

During the four-year period, following a thorough analysis with the partners concerned, Olympic Solidarity may select some of the best research projects developed by former Olympic Solidarity scholarship-holders and propose to the NOCs concerned that they be subsidised through the Development of National Sports System (DNSS) programme. If endorsed by the IF/partner concerned, the former Olympic Solidarity scholarship-holder may have the opportunity to conduct the project or to act as an assistant to the main expert.